



A WARM WELCOME TO WESLEYAN

WESLEYAN
we are all about you



**BIRMINGHAM HEAD
OFFICE**
Colmore Circus
Birmingham
B4 6AR

The office is 0.1 miles from Snow Hill Train Station, and 0.5 miles from New Street Station. Need a parking space on your first day? Please let your manager know and they'll book one for you

ARRIVAL TIME



Agree your start time with your manager before your first day. When you arrive, Reception will direct you to our 7th floor Reception.

DRESS CODE



'Dress for your day' is our standard of dress, where you choose how you dress depending on what your day entails and who you are meeting.

WHAT TO BRING



Bring the original ID you provided to us during the recruitment process. This could be your passport or birth certificate with NI number document.

YOUR SECURITY PASS



Go to Workplace Services (2nd floor) to have your photo taken for your security pass at the time your manager has arranged.

YOUR KIT



Collect your laptop and headset from the IT suite (7th floor). You can also order a screen, chair, and keyboard (if required) as well stationery from workplaceservices@wesleyan.co.uk. To collect, use the lift on the same side as security to the 2nd floor.

REFRESHMENTS



Our kitchens are equipped with fridges, microwaves and boiling / cold water taps, as well as tea (including herbal), coffee, milk and sugar.



ON THE LOOKOUT FOR BREAKFAST OR LUNCH RECOMMENDATIONS?

- ▶ **Phillpotts** – Hot breakfast items, salads, sandwiches
- ▶ **Morridge oats + coffee** – Porridge, overnight oats, breakfast rolls
- ▶ **Monty's** – Salads, sandwiches, hot food
- ▶ **Habanero's** – Burritos, burrito bowls, nachos
- ▶ **Kuula Poké** – Poké bowls (fish, chicken or tofu), açai bowls
- ▶ **200 Degrees Coffee** – Paninis, croissants, cakes – *show your Wesleyan pass for 10% off*



We continually seek great people to join Wesleyan. As a new employee, we recognise that you may know some perfect people to join us:

- ▶ If you refer someone and they join Wesleyan, you'll be rewarded with a minimum of £750 and up to a maximum of £5,000 (grade dependent).
- ▶ Visit WesPeople (our HR system) > People Policies > Recruitment > Policy > WeRefer Policy to find out more



ARRIVAL AT HEAD
OFFICE

FACILITIES AT HEAD
OFFICE

WORKSPACES AT HEAD
OFFICE

WE LOOK FORWARD
TO WORKING WITH
YOU

WESLEYAN
we are all about you



WESLEYAN

we are all about you